

## APPENDIX-III

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH  
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of  
Children in Schools developed by NCPDR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	230012
2	Name of the School as per affiliation letter of CBSE:	THE LITTLE STARS SR SEC SCHOOL
3	Address of the School:	DORBIL NO. 1, P/O DIGBOI DIST. TINSUKIA, ASSAM
4	Standard/level/class up to which the school is running:	NUR TO XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	18140326505
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	DORBIL NO. 1, P/O DIGBOI DIST. TINSUKIA, ASSAM
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension Upgradation
10	Location of school	IN THE MUNICIPALITY LIMITS OF THE CITY HAVING POPULATION LESS THAN 15 LAKHS

Principal

THE LITTLE STARS

Sr. Sec. School, Digboi (Signature of Principal)

Principal

THE LITTLE STARS  
Sr. Sec. School, Digboi

Managing Trustee

Inspector of Schools  
Tinsukia District



# APPENDIX-III

		population less than 15 lakh. Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	APPLIED FOR
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	YES/NO NO (If yes, name of the Board)  (Also mention whether the school is affiliated for Class-X or XII)
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	26625 sq m
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	TRUST
17	Name of the Owner/Lessee of the land in respect of point-16 above:	—
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM — TO — YEARS
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	YES/NO NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO YES
20(a)	If yes the date of last inspection:	17/12/24
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO YES
21(a)	If yes the date of last inspection:	04/06/24
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO YES

Principal  
THE LITTLE STARS  
Sr. Sec. School, Digboi

(Signature of Principal)  
Principal  
THE LITTLE STARS  
Sr. Sec. School, Digboi

Managing Trustee  
THE LITTLE STARS TRUST  
DIGBOI  
(Signature of D.E.O.)  
Insukia District Circle

## APPENDIX-III

22(a)	If yes the date of last inspection:	14/05/24
<b>INFORMATION REGARDING THE STAFF</b>		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
Signature of School Manager (for School Manager)		Signature of Principal 20/11/25 THE LITTLE STARS Sr. Sec. School, Digboi
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES
		Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAMES OF DISTRICT Tinsukia District Circle Tinsukia

Signature of Principal  
 Principal  
 THE LITTLE STARS  
 Sr. Sec. School, Digboi

Principal  
 THE LITTLE STARS  
 Sr. Sec. School, Digboi

Managing Trustee  
 THE LITTLE STARS TRUST  
 DIGBOI

Signature of D.E.O.